



Please complete all portions of this application and **submit**. Incomplete applications will not be reviewed. Your application will be reviewed as soon as possible. Only those students selected for an interview will be contacted – **please do not call the office**.

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: () _____ E-mail Address: _____

Date Available: _____ SIU ID No.: _____
 Days/Times Available for Work:
MON: _____ **TUE:** _____ **WED:** _____ **THU:** _____ **FRI:** _____ **SAT:** _____ **SUN:** _____

Position Applied for: _____
 Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO
 Are you Work-Study eligible? YES NO

Academic Information

Grade Level: _____ College/Major: _____

Previous Employment

Employer: _____ Phone: () _____
 Address: _____ Supervisor: _____
 Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
 Responsibilities: _____
 From: _____ To: _____ Reason for Leaving: _____
 May we contact your previous supervisor for a reference? YES NO

Employer: _____ Phone: () _____
 Address: _____ Supervisor: _____
 Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
 Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Employer: _____ Phone: (____) _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Additional Information (special job-related skills or experience you want to include, computer software, office equipment, etc.):

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. By signing this application, I understand that my references may be contacted to verify previous employment.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

SIGNATURE _____ DATE _____